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PARKING AT UT
Located in the center of the city, the University of Texas at Austin campus is often congested, making commuting and parking difficult. Understanding your parking and transportation options and regulations will make campus access easier and promote safety.

PARKING PERMITS
A permit is required to park on campus at all times (unless the vehicle is parked in a university garage paying the hourly rate). Purchase of a permit does not guarantee a parking space on campus. A parking permit signifies that an individual has been granted the privilege of parking a motor vehicle on university property. Only vehicles properly displaying a university faculty/staff permit and/or those with permission from the kiosk guard may pass the main campus traffic control kiosks Monday through Friday (M-F) from 7:30 am to 3:30 pm. Permits may not be loaned to other persons. Permit holders are responsible for parking citations issued to any vehicles bearing their permit regardless of vehicle ownership. Lost or stolen permits and garage access cards must be reported to PTS immediately and may be replaced for a fee. Lots and/or garages are subject to closure during athletic or other special events for which vehicles may be subject to periodic relocations. PTS makes every effort to notify all permit holders of special events that affect parking (see Special Events Calendar on PTS website).

FACULTY & STAFF WITH DISABILITIES
PTS offers both annual “D” and temporary “TD” permits for faculty/staff with permanent and temporary disabilities. To obtain a “D” permit, faculty/staff must bring a copy of their state ADA placard to any staffed garage office. If only an ADA license plate is available, the “D” permit must be purchased Monday through Friday from 8 a.m. to 5 p.m. If the disability is temporary in nature, “TD” permits are issued at a rate of $12/month upon receipt of a letter or fax from the applicant's doctor stating the nature and duration of the temporary disability. Alternative parking is provided for “D” permit holders unable to locate a space in the area preferred. When no specifically designated “D” spaces are available, “D” permit holders may park in any available “A” or “C” space, or provide vehicle jump-start and key assistance 24/7.

LONGHORN AUTO ASSISTANCE PROGRAM
LAAP is a free program operated by PTS providing vehicle jump-start and key assist to patrons in any main campus or PRC parking area. Call UTPD at 512-471-4441 to have the PTS LAAP vehicle render assistance 24/7.

F PERMIT WAITLIST SYSTEM
PTS allows only three active “F” permit waitlist selections combined between garage and surface waitlist. Due to high demand, the wait is typically a minimum of 18 months and possibly longer. Enter the waitlist online through My Parking Profile.

PERMIT/PARKING OPTIONS
What type of parking do you need?

Surface Lots/Outdoors
Garage

Daytime, Evenings & Weekends
When do you need to park on campus?

Evenings & Weekends Only
Is your job classified as evening shift only?

Occasionally

Daytime, Evenings & Weekends

Is your job classified as evening shift only?

Lower

Higher

No

Yes

A $142/year

F Surface $476/year

N $36/year

AN* $30/year

N+ $60/year

AN+* $60/year

Buy at any university garage (except GUG and TSG)

UT Share Pass
Garage DebitCard
F Garage $420/year

(weeknight parking after 5:45 pm)

(weeknight parking after 2:30 pm)

(weeknight parking after 5 pm)

(weeknight parking after 2:30 pm)

*requires written request from a department director, chair, or supervisor

OTHER PERMIT OPTIONS

D Permit $142/year for faculty/staff with disabilities
M Permit $72/year for motorcycles
B Permit free for bikes

AN, AN+, and D permits can be purchased at any staffed garage office. All other permits can be purchased online through my Parking Profile.
CITATIONS, BOOTING & APPEALS

Citations
University parking enforcement attendants are authorized to write citations for violations of the university’s Parking and Traffic Regulations*. Citations not paid or appealed after 12 calendar days will be invoiced to the permit holder; or if no permit is displayed, the fees will be invoiced to the registered vehicle owner. Citations not resolved within 42 days of being issued incur a $25 late fee and will be forwarded to a collection agency with additional administrative fees added.

Citation Payment
Citation payments may be made online† (through My Parking Profile using Visa or MasterCard) or in person at any staffed garage office using cash, check, Visa, Mastercard, or Discover.

Citation Appeals
Citation appeals must be filed within 12 calendar days of the citation date. They may be filed online, via email, fax, mail, or in person by appointment (See PTS “Contact Information”). A call or unscheduled visit to PTS does not constitute filing an appeal. When filing a written appeal, include: name, UT EID (if applicable), university status (i.e., student, staff, faculty, visitor, etc.), permanent address, email address, daytime phone number, citation number, vehicle plate number including state, UT permit number (if applicable), and reason for appeal.

Booting and Towing
A boot may be placed on a vehicle when an owner has four or more outstanding citations or one citation more than 120 days past due. All outstanding citations plus a $100 boot fee must be paid in full before the boot is removed. Vehicles with boots may be impounded after 36 hours. Only PTS or UTPD staff may remove wheel boots. Unauthorized attempts to remove wheel boots will result in replacement and/or restoration costs and possible prosecution. Any vehicles parked in violation of the university’s Parking and Traffic Regulations* may be immobilized (booted) or impounded (towed) at the discretion of PTS. The University of Texas at Austin is not responsible for any loss, theft, or damage to parked, towed, or booted vehicles.

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Driving & Parking Offenses

$15
- Failure to display proper permit on a registered vehicle (3 warning tickets per academic year then $15 per incident)
- Unregistered bicycle
- Roller-skating, skateboarding, or operating a scooter on campus

$20
- Parking overtime at a meter
- Having a vehicle of any type within a university building (except parking facilities)

$25
- Bicycle parking in areas other than those designated for bicycles†
- Moped/motorcycle/motor scooter parked in a space designated for four-wheeled vehicles

$35
- Improper method of parking
- Violating temporary parking restrictions
- Parked in violation of set time parameters
- Idling at air intake louvers*
- Obstruction to vehicular or pedestrian traffic*
- Parking or driving on sidewalks, grass or shrubbery (plus the actual cost of repairs)
- Improper passenger pick-up and drop-off
- Parking a barricade or parking within any barricaded area or moving a vehicle without permission of owner/operator*
- Parking without authorized valid permit
- Unauthorized parking in Thompson Conference Center/Library Lots

$75
- Unauthorized special event parking
- Improper use of a controlled access area or a key card
- Exceeding 15 miles per hour speed limit or other posted speed limits on campus
- Failure to stop and heed instructions given by a university police officer or guard
- Other non-moving violation of Texas Motor Vehicle Laws
- Unauthorized parking in an “AT ALL TIMES” space
- Disabled vehicle
- Parking at a fire lane, fire hydrant, red or yellow curb*
- Violation of an official traffic control device (e.g. “Stop” or “Yield” sign)

$150
- Moving violation of the Texas Motor Vehicle Laws; not otherwise specified in these regulations
- Improper exit from a university parking garage (plus maximum daily fee due)
- Inhabiting a vehicle of any kind on university property without authorization

$200
- Parking or operating a motor vehicle while privileges are suspended†
- Unauthorized parking in a space designated for persons with disabilities†
- Theft of property or damaging property by either unauthorized boot removal or tampering/attempted removal of the boot (plus replacement cost of damaged property)
- Unauthorized removal, distribution, possession, counterfeiting, or alteration of a university parking permit and/or the possession of an illegally purchased, distributed, counterfeited, or altered permit (plus cost of the permit)*

(Note: PTS reserves the right to refer any violator to the Dean of Students or Departmental Dean/Chief of Staff. Towing/approvals: 512-471-5891, Automated Boot Fee Five ($10), Bicycle Imprint Fee Five ($5)

* Offense subject to citation and vehicle impound
† Fines payable to The City of Austin. Unauthorized or incorrect offenses and all subsequent violations are subject to immobilization or impoundment.

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Green on the Go

UT Shuttles & Cap Metro UT Shuttle System and Capital Metro Mainline Services are free of charge to UT faculty and staff with a valid UT ID card. There are 10 shuttle routes that directly serve the UT campus and popular off-campus student housing areas. Three of the shuttle routes circle campus including Forty Acres (FA), West Campus (WC), and East Campus (EC), which transports riders between east campus Longhorn Lots and central campus. UT Shuttle routes, schedules, and other pertinent information may be accessed on the PTS website at www.utexas.edu/parking. Capital Metro route and schedule information is available at 512-474-1200 or www.capmetro.org.

E-Bus
E-Bus (Route 410, 411, or 412) is ideal for a safe late-night ride downtown. Just catch it at locations in west campus, main campus, or Rodgers on Thursday through Sunday evenings (8:30 pm–3:30 am) during the academic year.

Airport Flyers
Airport Flyer takes you to and from Austin-Bergstrom airport and campus. Catch it (Route 100) at one of three campus locations with daily service approximately every 35 minutes. Faculty & staff ride free with their UT ID.

Texas Express
Texas Express is a bus that provides non-student service from campus to Dallas, Houston, and San Antonio for UT students, faculty, staff, family, and friends. Buses typically depart campus at 2 pm and 4 pm on Fridays and return to campus at 7 pm on Sundays during the academic year.

Carpools
Carpools are defined as two or more UT faculty/staff members or students riding to campus in the same vehicle. Carpools registered with PTS receive the following benefits: the permit cost is reduced by $50 for each registered carpool rider (excluding the driver) up to the cost of the permit; each carpool member receives a UT Share Pass (garage debit card) with up to 18 free garage entries; the carpool has access to both spaces indicated by the permit type and reserved carpool spaces (see map on pages 04-05) and all carpoolers are automatically enrolled in the Guaranteed Ride Home Program that provides mass transit or taxi in the event of an emergency.

Vanpools
Vanpools consists of five or more UT faculty, staff, or students sharing the ride to campus in a van provided by Vanpools. Vanpools’ preferred parking spaces on campus. For more information, visit www.capmetro.org or call 512 477 RIDE (7433).

Walking
Walking is the easiest way to access campus and surrounding areas — no permit required. Pedestrians must obey all traffic control devices. They have the right-of-way at marked crosswalks, in intersections and on sidewalks extending across a service drive, building entrance, or driveway. They may also cross an intersection diagonally where permitted by special pavement markings.

Bicycle
Bicycles parked on campus must be registered with PTS. Registration increases the chances that your bike can be returned to you if stolen or impounded. It is free of charge, available online at www.utexas.edu/parking through My Parking Profile, or in person at The Kickstand or any staffed garage office. Unregistered bicycles and those afforded to sign posts, handrails, or other UT property are subject to impoundment, immobiliation, and/or citations. For added bicycle security and protection, bicycle lockers are available for rent at a rate of $65 per year (pro-rated monthly) with a $50 refundable deposit and are located in university garages throughout campus. Call 512-471-5891 or email bicycle@utexas.edu for details.

The Kickstand
The Kickstand is the university bike hub. Located on Speedway Plaza, it is your one-stop shop for all bike needs. Here, you can register your bike; buy helmets, locks, lights, tubes, patch kits, or other bicycle supplies; rent locks; use air pumps or other tools; and pick up maps and brochures. Operating hours are online at www.utexas.edu/parking/bike/kickstand.html.

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www.utexas.edu/
Avoiding the most common citations
Citations written on this campus protect the spaces that faculty, staff, and students have paid to use. The most common citation issued on campus is for parking in a space without the proper permit. To easily avoid citations, pay daily garage fees or purchase a permit and park where your permit allows. Also, read your e-mails and look for signs that announce changes in your parking lot or garage.

Parking within the lines
Your car should be entirely within the lines that define your space. If you are parked over the line, you may receive a citation. In some parking garages, a double line is used between spaces to help prevent door dings. Each space is defined by the interior lines, creating a buffer between vehicles.

Loading and Unloading
If you need quick access to buildings around campus to load or unload something, there are a few options. You can park in any Loading Zone (LZ) space throughout campus for up to 30 minutes with your emergency lights flashing. Be aware that moving a vehicle and re-parking it in the same area does not extend the original time restriction from the initial parking. Another option is parking at meters which are located throughout campus with time limited to 45 minutes during the day. There are also nine garages throughout campus, all of which provide up to 30 minutes of parking at no charge.

Backing into spaces
When parking in angled spaces, you should not back into them if it puts your car in a direction facing opposite to the flow of traffic in the nearest lane.

Theft Prevention
According to UTPD, property theft is the most common crime on campus. To prevent crime, do not leave your belongings in view when you park your car and be sure to roll up all windows and lock all doors.

Sign Zones
To avoid littering the campus with thousands of parking signs, most spaces on campus do not have a sign for that specific space. Typically, signs indicate an area or zone for which the restrictions of that sign apply. The areas may be denoted by signs posted at lot entrances, which means the restrictions on the sign apply to all unsigned spaces in the lot. Another area indicator are the signs you may see on ramps and different levels of a parking garage, specifying which floors resident student (“R”) permit holders may park. Finally, the most common signs have arrows pointing to the areas for which the sign restrictions apply.