

# PARKING 101

## Avoiding the most common citations

Citations written on this campus protect the spaces that faculty, staff, and students have paid to use. The most common citation issued on campus is for parking in a space without the proper permit. To easily avoid citations, pay garage or meter fees, or purchase a permit and park where your permit allows. Also, read your e-mails and look for signs that announce changes in your parking lot or garage.

## Loading and Unloading

If you need quick access to buildings around campus to load or unload something, there are a few options.

**Loading Zones:** You can park in any Loading Zone (LZ) space throughout campus for up to 30 minutes with your emergency lights flashing.

**Meters:** You can park at meters, which are located throughout campus with time limited to 2 hours during the day at a rate of \$1 per 15 minutes. After hours and on weekends it is \$1 per hour.

## Auto Assistance



The Longhorn Auto Assistance Program (LAAP) is a FREE service offered by PTS to anyone parked on campus. If you lock your keys in your car or your car battery dies, call UTPD at **(512) 471-4441** to have the LAAP vehicle render assistance Monday through Friday 4 a.m.-9:30 p.m.

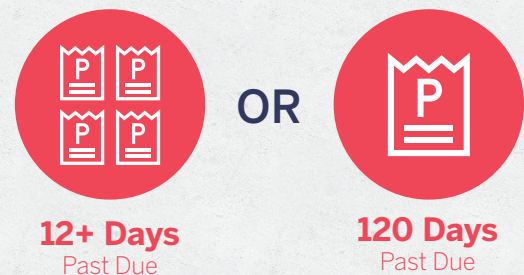
## Citations and Appeals

You can make citation payments or appeal citations online at [www.parking.utexas.edu](http://www.parking.utexas.edu). Just remember that payment is due within 12 calendar days of the citation date. Citations not paid or appealed after 12 calendar days are invoiced to the permit holder; or, if no permit is associated with the vehicle, the fees are invoiced to the registered vehicle owner. Citations not resolved within 42 days of being issued incur a \$25 late fee and may be forwarded to a collection agency with additional fees added.



## Boots

A boot may be placed on a vehicle when an owner has four or more outstanding citations or one citation more than 120 days past due. All outstanding citations plus a \$100 boot fee must be paid in full before the boot is removed.



## Reading the Signs

Most spaces on campus do not have a sign for that specific space. Typically, signs indicate an area or zone for which the restrictions of that sign apply. Read nearby signs carefully.

